



Wedi ei ariannu gan Llywodraeth y DU Funded by UK Government

Access Improvement Events Support Guidance Notes

Introduction

These guidance notes explain the grant scheme and the types of projects that may qualify for support. Please read carefully. If you consider your project plans may qualify for a grant and you wish to apply for support under this scheme, please see the 'How to Apply' section below.

Monmouthshire's Access Improvement Events Support Scheme is funded under the UK Government Shared Prosperity Fund.

Purpose of Funding

This scheme is intended to support visitor related events taking place in Monmouthshire to improve access for people with a wide range of different access needs.

Grant Details

Area: Monmouthshire County Council

Open to: Applicants looking to improve accessibility at visitor related events and event activities in Monmouthshire

Deadline: Applications accepted on a rolling basis until all funding is allocated

Funding Size: Up to £5,000

Before Applying

To apply for funding, you will need to demonstrate / confirm that:

- Proposed access improvements / activities benefit the wider community
- The event / activity space is owned by your organisation or permission to hold the event / activity has already been secured
- The event and any funded improvements or activities will be delivered safely and legally.

You must await confirmation of funding before committing to proposed activities or improvements as no funding will be awarded for activity or access improvements which have already been commissioned.

What can be funded:

We will consider supporting any **visitor related** experience or event that takes place in Monmouthshire before February 28th 2026 with the aim of improving access to meet the needs of people with a wide range of different physical, sensory, learning, and neurological access needs.

Applications will be assessed against the following criteria:

- Number of people / groups likely to benefit from proposed accessibility improvements / activities
- Track record of delivering high quality destination experiences / events
- Importance of experience / event to destination offer
- Value for money
- Potential for legacy benefits
- Ability to monitor / measure impact

If you would like to discuss whether your potential project, or organisation is eligible, or if have any other questions about the fund, please email heidicarey@monmouthshire.gov.uk.

Criteria for Support

- Events must take place in the county of Monmouthshire before the end of February 2026.
- Applications must demonstrate that the funds applied for will improve access for people with specific access needs.
- Recipients must comply with all conditions of funding.
- Recipients will need to report on agreed outputs on completion of the project.

Who We Fund

Any organiser of an event or operator delivering an experience aimed at visitors seeking to improve accessibility.

If a private sector business, the Subsidy Control Act 2022 applies which means that we are unable to offer financial assistance to anyone who has already exceeded the maximum £315,000 threshold for public sector support (over the previous two financial years) or who will exceed this threshold if the grant is awarded.

Please note that any grants awarded will usually be paid in arrears on submission of a breakdown of expenditure and copy invoices. If this is likely to cause a problem, please identify this as an issue on the form.

Additional Information

You may wish to include additional information to support your application. These could include:

- Quotations received for items requested under the grant application
- Specific location information detailing where the proposed improvements will be situated.
- Specifications of an item/ improvement and justification for product/improvement selection

How to apply

Step One

Check your eligibility

Step Two

Complete and submit your application

Step Three

Timescales, next steps

Successful applicants will be contacted within 28 days of the application being submitted. We will endeavour to process applications within one month of receiving the application. **N.B: These timescales will depend on the number of grant applications received but we will keep applicants informed of the progress of their application.**

Appeals Procedure

If an application is rejected, the reasons for the rejection will be explained. We will be prepared to discuss any modifications which might be needed to make the project acceptable.

Alternative Formats

If you require the application form or related guidance notes in an alternative format, please email heidicarey@monmouthshire.gov.uk to request.